

DEENDAYAL PORT AUTHORITY

Medical Department

Deendayal Port Authority requires the following staff to work in Medical Department, on contractual basis, for a period upto 11 months or till the staff are engaged by the Agency to be empanelled, whichever is earlier, on the terms and conditions specified hereunder on payment of consolidate remuneration.

I. NURSE	06 posts
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(1) Qualification:

Diploma in Nursing/B.Sc. (Nursing). Should be registered under GNC or similar council of any other state in India.

(2) Experience

2 years post qualification experience in any Hospital.

(3) Job Description

- (i) Responsible for total nursing care of the patients
- (ii) Should work on Hospital Management System
- (iii) Maintenance of Medical Records, recording of patient health details, administering medications and treatments, performing wound care
- (iv) Coordination with other Departments like Stores, Pharmacy, Laboratory, etc. and with Doctors
- (v) Operating and monitoring Medical equipment
- (vi) Drawing blood, urine and other body fluids samples
- (vii) Be posted in shifts and be called to duty in case of requirement/emergency.

(4) Remuneration

Rs.39,000/- p.m.

(5) Age

not more than 30 years.

II. PHARMACIST	03 posts
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1. Qualification:

Degree in Pharmacy or Diploma in Pharmacy. Should be registered under GSPC or similar council of any other state in India.

2. Experience

2 years post qualification experience in any Hospital.

3. Job Description

- (i) Responsible for management of Pharmacy and Stores
- (ii) Distribution and receiving of Medicines and other Hospital items
- (iii) Should work on Hospital Management System
- (iv) Coordination with other Departments and staff/doctors
- (v) Indent management and to attend other Pharmacy related issues

4. Remuneration

Rs.39,000/- p.m.

5. Age

not more than 30 years.

III. WARD ORDERLY (FEMALE)

02

1. Qualification:

10th Pass

2. Experience

1 year relevant experience in any Hospital.

3. Job Description

- (i) Should assist Nurses in the Ward, Operation Theatre, etc.
- (ii) Responsible for patient care services including Assisting patients with daily activities like serving meals and feeding, measuring blood pressure, personal hygiene, transporting patients to areas such as operating rooms or x-ray rooms, etc.
- (iii) Maintaining supplies
- (iv) Cleaning and transporting equipment
- (v) Answering patient call signals
- (vi) Carrying messages or documents between departments
- (vii) Changing soiled linens

4. Remuneration

Rs.31,000/- p.m.

5. Age

not more than 30 years.

IV. WARD ORDERLY (MALE)

02 posts

1. Qualification:

10th Pass

2. Experience

1 year relevant experience in any Hospital.

3. Job Description

- (i) Should assist Nurses in the Ward, Operation Theatre, etc.
- (ii) Responsible for patient care services including Assisting patients with daily activities like serving meals and feeding, measuring blood pressure, personal hygiene, transporting patients to areas such as operating rooms or x-ray rooms, etc.
- (iii) Maintaining supplies, Cleaning and transporting equipment
- (iv) Answering patient call signals
- (v) Carrying messages or documents between departments
- (vi) Changing soiled linens

4. Remuneration

Rs.31,000/- p.m.

5. Age

not more than 30 years.

General Instructions:

1. Only Indian Nationals are eligible to apply. While applying for the post, the applicant should ensure that he/she fulfills the eligibility criteria and other norms mentioned above. In case it is detected at any stage of engagement that a candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand automatically cancelled.
2. The mere fact that a candidate has submitted the application against the advertisement would not bestow upon him/her the right to be called for the selection process.
3. Candidate working in other organization has to submit NOC at the time of selection.
4. The crucial date for determining the eligibility criteria for qualification, experience and age shall 1.7.2024.
5. The number of vacancies indicated in the advertisement may increase/decrease/be cancelled at the discretion of Deendayal Port Authority Management, if needed, without any further notice and without assigning any reasons thereof.

6. The Management reserves the right to shortlist and restrict the number of candidates for selection process on the basis of qualifications and experience by adopting the appropriate selection criteria.
7. Candidate selected with neither be entitled to nor have any claim for temporary/ad-hoc/regular employment in DPA during the said contract period or on completion of contract term.
8. In the event of death of a candidate selected on “Contract Basis” while in service, the balance contractual amount due, if any, will be paid to his/her legal heirs, and no any other financial benefits shall be given.
9. The period of contract of candidate selected, can be terminated at any time by giving 15 days’ notice in advance from either side and in other exigencies, contract may be terminated without assigning any reason thereof.
10. Canvassing in any form will disqualify the candidature.
11. E-mail ID/phone number/present given in the application should be valid and functional for at least 6 month from the date of submission of application.

How to apply:

- (i) The applicant shall take a print-out of the application form given below and send the same duly filled in and signed along with recent passport size photograph affixed on the right hand corner of the application and self-attested copies of testimonials with respect to education, experience and age so as to reach the same **on or before 10.8.2024** at the following address:

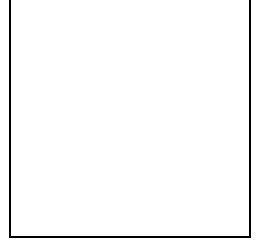
The Chief Medical Officer
Deendayal Port Authority
DPA Hospital, Port Colony,
Gopalpuri-Kachchh
Gujarat-370 240

- (ii) The Deendayal Port Authority shall not be responsible for any postal delay/loss in transit in submission of application within specified time.

**Chief Medical Officer
Deendayal Port Authority**

PROFORMA

B I O – D A T A



Post applied for:

Advertisement No. एमएच/जीएन/2024 (संविदा कर्मचारी)

1. Full Name (in block letters) :

2. (a) Address for communication :

(b) Telephone No./Mobile No. :

(c) e-mail address :

3. Date of Birth :
(Enclose copy of proof)

4. Age as on 1.7.2024 :

5. Nationality :

6. Whether belongs to SC/ST/OBC :

7. Educational and Professional :
Qualifications (attach proof)

8. Details of employment/experience in Chronological order as on 01.07.2024: (attach proof)

Sr. No.	Name of the Organization	Post held	Monthly Pay	Period		Nature of duties
				From	To	

9. Any other relevant information :

10. Suitability for the post :

11. Enclosures :

Date:

Signature of the Applicant

DECLARATION

I, _____ (name of the applicant) hereby declare that, the information furnished above are true and correct. In case, any information is found incorrect/false, I myself render liable for disqualification for the post applied for, apart from the necessary action as deemed fit.

Place:

Date:

Signature of the Applicant

DEENDAYAL PORT AUTHORITY
Medical Department

TERM AND CONDITIONS OF ENGAGEMENT

1. The engagement is purely on contractual basis for a period upto 11 months from the date of joining OR till the posts are filled-up through the Agency to be empanelled by the Port, whichever is earlier.
2. The contract engagement shall not confer any right to lay claim to permanent absorption in the Port service against any post whatsoever.
3. The contractual engagement is subject to being found medically fit as per the requirement of Deendayal Port Authority
4. The contractual engagement is subject to verification of antecedents by the Police. If any adverse report is received from the Police, contractual services are liable to be terminated forthwith.
5. He/She shall be posted at any Hospital within the jurisdiction of Deendayal Port Authority i.e. Port Hospital, Gopalpuri, Port Hospital, Kandla, Dispensary at Adipur, Health Center at Vadinar as per the directions of the Chief Medical Officer.
6. He/She will be required to work for 6 days in a week of 8 hours duty. For work of any weekly off-day/declared National Holiday in exigency, he will be granted a compensatory day of rest conveniently in lieu thereof and he will not be entitled to any other compensation, monetary or otherwise. He/She shall also be available on call in case of emergency.
7. During the period of the contract, he/she may be allotted "F" type quarter, as per availability, on payment of License Fees at normal rate as applicable to Port employees, as the HRA has not been included in the monthly remuneration.
8. He/She will not be eligible or entitled for any other allowances/ Financial or other benefits as may be available to regular employees. However, he will be allowed to avail the bus facility, if available, on payment of monthly charges applicable to the regular Port employees.

9. He/She shall be entitled for reimbursement of 2nd class non-AC railway fare or bus fare as per actual in case of journeys performed for Deendayal Port Trust official work. He shall be entitled to reimbursement of the boarding and lodging expenses as per actual or Rs.500/- per day, whichever is less for temporary posting at Vadinar.

10. He/She will not be entitled/eligible for any type of leave during the contract period, except weekly rest days/closed holidays applicable to employees of Port Trust. However, he will be entitled to avail C.L. @ 1 day per month and the leave may be availed of with prior approval.

11. In the event of his absence from duty on whatsoever reasons, no payment shall be payable for the said date. However, prior intimation is compulsory before proceeding on leave/absence, so as to make alternate arrangements.

12. He/She will be entitled to outdoor medical facilities (OPD) for self only. However, no reimbursement for medicine/medical articles purchased from outside will be allowed.

13. He/She will be responsible for the charge and care of the DPA goods, stores and all other property in the Hospital and he / she will be accountable for the same.

14. He/She shall carry out the functions/duties assigned to him from time to time by the Superior Officers of DPT.

15. Any kind of criminal or civil proceedings that may arise during the contract period against him, the Port will not be held responsible.

16. In the event of death of a person appointed on "Contract Basis" while in service, the balance contractual amount, due if any, against the work done, will be paid to his legal heirs, and no any other financial benefits shall be given.

17. The period of contract can be terminated at any time by giving 15 days notice in advance on either side, without assigning any reasons thereof. However, the engagement is terminable on 24 hrs. notice for unsatisfactory performance and for any act considered to be derogatory/detrimental to the interest of the Port.

18. The Port is authorized to amend/modify the above terms and conditions at any time to suit the requirement of the Port.

19. In the event of any dispute arising out of this contract, the interpretation and decision of the Chairman of the Port Trust will be final and binding.

20. Court of jurisdiction for any dispute at Gandhidham only.
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