

दीनदयाल पत्तन प्राधिकरण
DEENDAYAL PORT AUTHORITY

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सामान्य प्रशासन विभाग / General Administration Deptt

प्रशासनिक कार्यालय भवन/ Administration Office Building,

पोस्ट बॉक्स संख्या / 50Post Box No.50,

गांधीधाम(कच्छ)/Gandhidham (Kutch),

गुजरात / Gujarat – 370201

No. GA/PS/FA & CAO/2024/4467

Dated, the 17th October, 2024

To,
The Secretaries,
All Major Port Authorities

Sub: Filling up of the post of Financial Advisor and Chief Accounts Officer in Deendayal Port Authority (formerly Deendayal Port Trust) by absorption through Composite Method.

Madam / Sir,

Applications are invited for filling up of the post of Financial Advisor and Chief Accounts Officer in Deendayal Port Authority, in the scale of pay of Rs.1,00,000-2,60,000 (pre-revised Rs.18500-23900), by absorption through composite method from among the eligible officers of Major Port Authorities, fulfilling the eligibility criteria prescribed in the Recruitment Rule for the said post. The copy of the Recruitment Rule is enclosed as **Annexure – I**. The last date of submission of online application at Online Application Portal of MoPSW website is **15/11/2024**. The crucial date for determining the eligibility will be last date of online submission of applications i.e. **15/11/2024**.

2. As directed by the Ministry vide letter dated 19.11.2019, the incumbent will be initially appointed to the HoD post in the scale of pay of Rs.1,00,000-2,60,000 (Pre-Revised Rs.18500-23900) and after completion of three years' regular service in the post, he/she will be elevated to the scale of pay of Rs.1,20,000-2,80,000 (Pre-Revised Rs.20500-26500), subject to fulfilling the relevant conditions as per Ministry's guideline, vide letter No. A-12023/15/2018-PE-I dated 19.11.2019. It may be noted that any changes as directed by the Ministry from time to time, will be made applicable.

3. The eligible and willing officers, who satisfy the provisions of recruitment rule for the above mentioned post, have to submit their application at the 'Online Application Portal' (OAP) of the Ministry of Ports, Shipping and Waterways on or before **15/11/2024** followed by submission of print out of application along with enclosures to the port as under:

How to apply :

- The applicants are requested to register and apply in the 'Online Application Portal' of the Ministry of Ports, Shipping and Waterways (<http://onlinevacancy.shipmin.nic.in>). No application other than OAP shall be accepted.
- A printout of the filled in application along with recent passport size photograph affixed on the right hand corner of the printout should be attached with self-attested copies of the education/ experience/ age certificate (s) and the documents as under:

: 2 :

- i) Attested copies of APARs/ACRs of the applicants for the last 5 years duly attested by officer not below the rank of Dy.HoD on each page. If APARs / ACRs for a particular year during the last 5 years is not available, "No Report Certificate" may be furnished along with APARs / ACRs of the preceding years.
 - ii) Attested copies of certificates.
 - iii) No-objection certificates of respective port.
 - iv) An undertaking of the applicant not to withdraw, if selected.
 - v) Certificate to be given by Head of Office of the applicant (**Annexure – II**).
 - vi) Vigilance / Administrative clearance of the concerned port in the proforma prescribed by the Ministry (**Annexure – III**)
- c) The above shall be sent to the address mentioned as under so as to reach the same on or before **25/11/2024**.

The Secretary,
Deendayal Port Authority,
Administrative Office Building,
P.O.Box No.50,
Gandhidham – (Kachchh)
Gujarat - 370201

4. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.
5. Incomplete application or application received after the due date or otherwise application received not through proper channel, will not be considered.
6. The management reserves the right to make any changes if need arises, without assigning any reason thereof.
7. The officer withdrawing his candidature after he got selected, shall be liable for debarment from future selection to any posts in this Port Authority, for a period of two (02) years.

Yours Sincerely,

Encls: As stated above.


Secretary

Deendayal Port Authority.

- Copy to:** 1) Team Leader (ICT) :- With a request to upload the Vacancy Circular on the DPA website and subsequently to remove the same after due date.
- 2) FA & CAO: – For information.
- 3) Sr. Asstt. Secretary:- For uploading the Vacancy Circular on the Online Recruitment Portal of MoPSW.

Annexure – I

Same of the post	No. of posts	Classification	Scale of pay (Rs.)	Whether Selection or Non selection	Upper Age limit for Direct Recruitment (in years)	Educational and other qualifications prescribed for Direct Recruitment	Whether (a) Age (b) Educational Qualification (c) Experience for Direct Recruits will apply in case of promotion / absorption / deputation	Period of probation (in years)	Method of Recruitment (whether by Direct Recruitment or by Promotion / absorption / deputation)	In case of Promotion / absorption / deputation, Grades from which it should be made	Remarks
2	3	4	5	6	7	8	9	10	11	12	13
Financial Advisor & Chief Accounts Officer	1	Class I (HoD)	Rs.20500 - 500- 26500/-	Selection	45	<p>Essential:-</p> <p>(i) Member of Institute of Chartered Accountants of India or of Institute of Cost and Works Accountants of India.</p> <p>(ii) Seventeen years' experience in executive cadre in the field of Finance, Accounting in an Industrial/ Commercial/ Govt. Undertaking.</p>	<p>(a) No</p> <p>(b) Yes</p> <p>(c) No</p>	N.A.	By absorption through composite method failing which by deputation and failing both by direct recruitment.	<p>For absorption through composite method,</p> <p>Officers holding analogues posts or the post of FA & CAO in category-II posts with 2 years regular service in the grade or Officers holding posts in the scale of pay of Rs. 17500 – 22300 with 4 years regular service in the grade or officers holding posts in the scale of pay of Rs. 16000-20800 with 5 years regular service in the grade in the Finance Deptt., of a Major Port Trust will be eligible.</p> <p>For Deputation,</p> <p>Officers holding analogues posts or officers holding post of FA & CAO and equivalent posts in the Finance Deptt. in the scale of pay of Rs. 18500-23900 with 2 years regular service in the grade or officers holding post of Sr. Dy. Chief Accounts Officers and equivalent posts in the Finance Department in the scale of pay of Rs. 16000 – 20800 and above with five years regular service in the grade in Govt./Semi Govt./PSUs or Autonomous Bodies will be eligible.</p> <p>The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very good".</p>	

Certificate to be given by Head of Office of the applicant :

Shri.....Designation

1. The particulars furnished by the applicant are correct and he/ she fulfills the eligibility criteria.
2. No disciplinary / vigilance case is pending or contemplated against the applicant and he /she is clear from vigilance angle.
3. His / Her integrity is certified.
4. No major / Minor penalties have been imposed on the applicant during the last 10 years.
5. Attested copies of ACRs for the last five years (from 01/04/2018 to 31/03/2023) are enclosed.

**Signature of the Head of Office
with seal**

Particulars of the officer for whom Vigilance Comments / Clearances is being sought.**(To be furnished and signed by the CVO or HOD)**

1. Name of Officer (in full) :
2. Father's Name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs
Including batch / year cadre etc,
wherever applicable. :
7. Position held (during the ten preceding years) :

Sr. No.	Organisation (Name in Full)	Designation & Place of posting	Administrative / nodal Ministry/ Deptt. concerned (in case of officers of PSU etc.)	From	To

8. Whether the officer has been Placed on the "Agreed List" or "List of Officers of Doubtful integrity".
(if yes, details to be given) :
9. Whether any allegation of misconduct Involving vigilance angle was examined against the officer during the last 10 years
And if so, with what result (*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*) :
11. Is any disciplinary/criminal proceedings OR charge sheet pending against the Officer as on date. (If so, details to be furnished – Including reference no., if any, of the Commission) :
12. Is any action contemplated against the officer as on date. (If so, details to be Furnished) (*) :
13. Whether the officer/official has submitted his / her annual immovable property return of the previous year as required under Rule 18 of the CCS (Conduct) Rules, 1964 within the prescribed limit. :
14. Details of complaint pending against the officer as on dated :

Date:

(Name & Signature)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.